APPROVED:
By the decision of the Exchange Committee
Ukrainian Energy Exchange
Limited Liability Company
Minutes of the meeting
No. 1769 dated July 11, 2024
Chairman of the Exchange Committee

_____ / Oleksii Dubovskyi

REGULATION
on the Section Council at the commodity exchange Ukrainian Energy Exchange Limited Liability Company

(new edition)

Kyiv - 2024

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1. GENERAL PROVISIONS

1.1. The Regulation on the Section Council at the Commodity Exchange - Ukrainian Energy Exchange Limited Liability Company (hereinafter referred to as the Regulations) have been developed in accordance with the current legislation, the Charter of UEEX LLC and internal documents of Ukrainian Energy Exchange Limited Liability Company (hereinafter referred to as the Exchange) and are an integral part thereof.

1.2. This Regulation define the procedure for the formation of the Section Council at the commodity exchange - Ukrainian Energy Exchange, Limited Liability Company, their tasks and functions, and the procedure for decision-making by the Section Council, as well as requirements for members of the Section Council.

1.3. The Section Council is not an executive body of the Exchange and has no authority to represent interests on behalf of the Exchange, the Exchange Committee of Ukrainian Energy Exchange Limited Liability Company (hereinafter referred to as the Exchange Committee), the Management Board, etc.

1.4. In its activities, the Section Council shall be guided by this Regulation, resolutions of the Section Council, resolutions of the General Meeting of the Exchange members, the Exchange Committee, as well as the legislation of Ukraine.

1.5. The Section Council is a permanent advisory body of the Exchange established to ensure effective participation of energy market participants in the formation, development and implementation of policy, as well as legal regulation of activities in the areas defined by this Regulation.

1.6. Decisions of the Section Council shall be advisory and informational in nature for the Exchange's bodies when making decisions on relevant issues.

1.7. The Section Council may be established separately for each type of energy resources (direction, which includes a set of sections by type of energy resources) or for several. The Exchange, participant(s) of the exchange trading (auctions) or other persons may initiate the creation of the Section Council by submitting a letter in any form to the Exchange. If necessary, the Exchange shall take organizational measures to conduct a survey of the market participants of the relevant energy resource on the expediency of establishing the Section Council and/or to organize and hold a meeting of persons interested in establishing the Section Council. The decision to establish the Section Council shall be made by the Exchange Committee or other authorized body of the Exchange.

1.8. This Regulation, as well as all amendments and additions thereto, shall be approved by the Exchange Committee or other authorized body of the Exchange and shall come into force from the date of such decision.

1.9. Amendments to this Regulation may be initiated by the Exchange, as well as by the Section Council or a member of the Section Council, by submitting proposals to the Exchange Committee or the relevant authorized body of the Exchange.

1.10. If necessary, the Section Council may develop other internal documents of the Section Council to fulfill the tasks and functions assigned to it.

1.11. This Regulation, amendments and additions thereto shall be published on the official website of the Exchange at the following address: www.ueex.com.ua.

2. TASKS AND FUNCTIONS OF THE SECTION COUNCIL

2.1 **The main task of the Section Council is to:**

- representing the interests of participants in exchange trades (auctions), as well as other energy market participants and participants on other markets on issues related to the organization of trading on the Exchange (including dispute resolution), membership, clearing, settlement, risk management system for the fulfillment by trading participants of their obligations under the transactions concluded and/or registered on the Exchange, the introduction of new products and services by the Exchange, and other initiatives and current state of affairs;
- ensuring effective interaction between the Exchange and energy market participants to identify their problems and needs and develop joint efforts to facilitate their resolution;
- conducting a dialogue with the government, business in the energy sector and related industries that consume energy resources, and the expert community on issues of business transparency, pricing, manipulation, taxation, competition, energy reform in Ukraine, and new strategic initiatives;
- consideration, within its competence, of the above issues, development of proposals on them and adoption of recommendations for the authorized bodies of the Exchange.

2.2. The Section Council shall perform the following functions in accordance with **the tasks assigned to it:**

1) interact with the Exchange on the organization and development of exchange trading and other services of the Exchange;
2) develop proposals and make recommendations to the Exchange's authorized bodies, in particular, regarding:
- current issues related to the organization of trading, clearing, settlement and delivery procedures, risk management mechanisms, etc;
- development and implementation of new trading, clearing and settlement technologies, tools and mechanisms for managing delivery and settlement risks;
- development and implementation of new products and services of the Exchange, in particular, at the request of energy market participants, the state or society;
- training programs for exchange market specialists;
- proposing amendments and additions to regulatory acts;
3) facilitates the consideration by public authorities of the opinion of the Section Council in the

process of formulating and implementing state policy in the energy sector, in the field of exchange trading, clearing and settlement activities, etc;

4) prepare and submit proposals to the Exchange Committee or other authorized body of the Exchange on joint events and discussions with the Exchange, in accordance with the tasks assigned, and the plan for their implementation;

5) collects, summarizes and submits information on proposals of civil society institutions and professional associations to resolve issues in the energy market that are of public importance;

6) organizes public events to discuss topical issues of the energy sector development;

7) review and carry out expert evaluation of new projects of the Exchange and make recommendations to the authorized bodies of the Exchange;

8) develop proposals aimed at preventing price manipulation on the Exchange and other abuses, and make recommendations to the Exchange's authorized bodies;

9) consider other issues related to the fulfillment of the assigned tasks.

2.3. The Council of Sections shall have the right to perform the above **tasks and functions:**

1) to establish permanent and temporary working bodies (board, secretariat, committees, commissions, expert groups, etc.);

2) if necessary, engage as experts or consultants representatives of government agencies, scientific institutions and other organizations, domestic and international civil society institutions, associations and organizations (with the consent of their heads), as well as independent experts (with their consent);

3) organize and conduct seminars, conferences, discussions and meetings in the form of “roundtables” and other events;

4) receive, in accordance with the established procedure, information from executive authorities and local self-government bodies necessary to ensure that the Section Council performs its tasks and functions;

5) receive, in accordance with the established procedure, information or draft regulatory legal acts on issues related to the energy market, exchange trading, clearing and settlement activities, etc. from executive authorities, local self-government bodies.

2.4. Members of the Section Council or its structural bodies may not act on behalf of the Section Council or its structural bodies without having received appropriate authority to do so by their decision.

2.5. Authorized representatives of the Section Council may be invited to meetings of the commissions and committees of the Exchange, other authorized bodies of the Exchange, in particular, the Quotation Commission, the Exchange Arbitration, the Exchange Committee, with the right of an advisory vote (to participate in the discussion of issues at the meetings, without the right to vote).

3. PROCEDURE FOR THE FORMATION OF THE SECTION COUNCIL

3.1. The Section Council shall consist of the members of the Section Council.
The Section Council shall be formed by a decision of the Exchange Committee or other authorized body of the Exchange in accordance with the procedure established by this Regulation, from among the candidates proposed by the Exchange, participants of the exchange trades (auctions) and other participants of the energy market. The General Meeting of Members of the Exchange shall have the right to early terminate the powers of the entire membership of the Section Council by sending the Exchange Committee or other authorized body of the Exchange a relevant submission and the latter shall make a decision on early termination of powers of the entire membership of the Section Council.

3.2. The number of members of the Sections' Council shall be determined by the decision of the Exchange Committee or other authorized body of the Exchange and shall not exceed 32 (thirty-two) persons. In the event that the composition of the Section Council is formed in the amount of 32 (thirty-two) persons, the Exchange Committee or other authorized body may decide to increase the number of members of the Section Council and elect new member(s) to its composition.

3.3. Membership in the Section Council shall be voluntary and shall be free of charge. Any other expenses of the Section Council, including those related to organizational issues, shall be made by decision of the Exchange Committee or other authorized body in accordance with clause 3.16 hereof.

3.4. Public and professional associations, unions and their associations, business associations, organizations and their associations, chambers of commerce in Ukraine, which are registered in accordance with the established procedure and operate in Ukraine, independent experts, members of the Ukrainian Parliament, representatives of state authorities, ministries, and other central executive authorities may be elected to the Section Council.

The Exchange shall publish the composition of the Section Council on its official website within five business days from the date of adoption of the relevant decision in accordance with this Regulation.

3.5. The Exchange shall form a list of candidates for election to the Section Council from the persons specified in clauses 3.1. and 3.4. Regulation, from which applications for their inclusion in the Section Council (hereinafter referred to as the Application) have been received, as well as the list of candidates for election to the Section Council selected from among the candidates by the Exchange Committee.

3.6. The application must be made on the official letterhead (if any) of the person specified in sub-clauses. 3.1. and 3.4. of the Regulation, in the form provided for in Annex No. 1 to the Regulation, and signed by the head of such person or other authorized person, for independent experts - in any form. The application shall be accompanied by a written consent of the candidate's representative (as an authorized representative of a member of the Section Council) to the processing of personal data and a confidentiality obligation in the forms provided for in Annexes 2 and 3 of the Regulation.

3.7. The powers of a member of the Section Council shall be valid from the moment of his election by the Exchange Committee or other authorized body.

3.8. Only one representative of a member of the Section Council may be a member of the Council of Sections.

In case of replacement of the authorized representative of a member of the Section Council, the powers of the withdrawn representative shall be terminated, and the new authorized representative of the member of the Section Council shall acquire powers from the moment the Exchange Committee or other authorized body of the Exchange makes a relevant decision regarding such representative on the basis of a written notice from the member of the Section Council on replacement of the representative.

3.9. Representatives of the members of the Section Council shall have the qualifications, knowledge and experience necessary to perform the tasks and functions of the Section Council in accordance with this Regulation.

3.10. The Chairman of the Section Council and, if necessary, one or more deputies shall be elected at the first meeting of the Section Council from among its members for the term of office of the Section Council.

3.11. In order to ensure the uninterrupted operation of the Section Council, if it is not possible to ensure the participation of a representative of a member of the Section Council (illness, business trip, vacation, or for other objective reasons) in the work of the Section Council, another representative (temporary representative) may temporarily represent such member of the Section Council. A member of the Section Council shall notify the Exchange in advance by providing relevant information on the representative who will temporarily act as a member of the Section Coucil. This information shall be provided to the Exchange in the form of an application (Annex No. 4 of the Regulation), which shall be accompanied by a written consent of the temporary representative to the processing of personal data and a confidentiality obligation in the forms provided for in Annexes No. 2 and No. 3 of the Regulation.

3.12. A member of the Section Council may be excluded from the Section Council by the decision of the Exchange Committee or other authorized body of the Exchange in the following cases:

1) on the basis of their own application for exclusion from the Section Council submitted to the Chairman of the Exchange Committee or the head of another authorized body of the Exchange;
2) if a member of the Section Council has not participated in 3 (three) or more meetings of the Section Council;
3) if special economic and other restrictive measures (sanctions) are applied to a member of the Section Council in accordance with Article 5 of the Law of Ukraine “On Sanctions”;
4) death of a member of the Section Council - an individual or liquidation of a member of the Section Council - a legal entity;

5) in case of violation by a member of the Section Council of the requirements of this Regulation and/or other internal documents of the Exchange and/or resolutions of the Section Coucil and/or applicable law;
6) in other cases.

3.13. The powers of a member of the Section Council (and a representative of a member of the Section Council) shall be deemed terminated after the Exchange Committee or other authorized body of the Exchange has made a decision to exclude such person from the members of the Section Coucil.

3.14. Documentary and technical support of the activities of the Section Council shall be provided by the Secretary of the Section Council appointed by the Exchange from among the Exchange employees.

3.15. The Section Council shall have the right to form working groups (committees, commissions, etc.) from among the members and involved experts, whose activities will be aimed at considering certain issues and solving certain tasks within the framework of the performance of the Section Council of its functions.

3.16. Financing of expenses related to the performance of the functions of the Section Council may be carried out at the expense of the Exchange's funds by decision of the Exchange Committee or other authorized body of the Exchange on the basis of the calculation of expenses for holding necessary organizational events, conferences, etc. or prepared estimates submitted by the Section Council.

4. CHAIRMAN OF THE SECTION COUNCIL AND HIS DEPUTIES

4.1. The Section Council for a particular area of exchange trading (electronic auctions) shall be headed by the Chairman elected by the Section Council from among the representatives of the members of the Section Council. The Chairman of the Section Council may have deputies who are also elected by the decision of the Section Council from among the representatives of the members of the Section Council. The Deputy Chairman may simultaneously act as heads of committees of the Section Council, commissions, working groups, etc.

4.2. The powers of the Chairman of the Sections Council may be terminated early by a decision of the Exchange Committee or other authorized body of the Exchange upon submission of the Section Council in case of expression of no confidence in him/her by the Section Council, which is formalized by the relevant decision of the Section Council, as well as in other cases provided for herein. In the event of termination of the powers of the Chairman of the Section Council before the election of a new Chairman, his duties shall be performed by the Deputy Chairman of the Section Council, unless otherwise provided by the decision of the Exchange Committee.

4.3. The Chairman of the Section Council shall organize the work of the Section Council and perform the following functions:

4.3.1. Manages the activities of the Section Council, including:

- convenes meetings of the Section Council and organizes discussion of issues at the meetings of the Section Council;
- approves the agenda and determines the date, time, place and form of meetings;
- determines the list of persons who are invited to participate in the meeting of the Section Council;
- chairs meetings of the Section Council;
- organize the keeping of minutes of the meetings of the Section Council and sign the minutes of the meetings of the Section Council;
- establishes the rules of procedure of the Section Council and monitors its compliance;
- participates in meetings of the Section Council and has a casting vote in case of a tie.
- gives instructions to committees, commissions, and working groups.

4.3.2. Represent the Section Council in interaction with the authorized bodies of the Exchange and/or its officials, as well as other entities, including:

- represents the Section Council at meetings of the Exchange Committee or other authorized body of the Exchange when considering agenda items related to the work of the Section Council;
- submit to the authorized bodies of the Exchange recommendations on the functioning of the Sections or directions on the Exchange;
- represents Section Council in relations with state authorities, committees and departments, citizens' associations, local governments, mass media, etc.

4.3.3. Performs other functions related to the activities of the Section Council in accordance with this Regulation and the current legislation of Ukraine.

4.4. In case of absence of the Chairman of the Section Council, his functions shall be performed by the Deputy Chairman of the Section Council, and in case of election of several deputies, the list of issues and powers, as well as the order of acquisition of powers by a particular deputy shall be determined by the decision of the Exchange Committee at the request of the Section Council.

4.5. In the absence of both the Chairman and his/her deputies at a meeting of the Section Council, the members of the Section Council shall elect a chairman from among the representatives of the members of the Section Council present at the meeting.

5. RIGHTS AND OBLIGATIONS OF MEMBERS OF THE SECTION COUNCIL

5.1. Members of the Section Council shall have the right to:

- submit proposals for inclusion of items on the agenda, taking into account the tasks and functions of the Section Council specified in Section 2 hereof;
- if a member of the Section Council is unable to participate in a meeting of the Section Council, provide a written opinion on the agenda items in accordance with the requirements provided for in clause 8.4. of this Regulation;
- receive information about the activities of the Section Council;
- submit an application for expulsion from the Section Council.

5.2. Members of the Section Council are obliged to:

- participate in meetings of the Section Council;
- comply with the requirements of this Regulation and decisions made by the Section Council;
- to provide their rights and fulfill their obligations in good faith and reasonably;
- not to use the granted rights for purposes contrary to the interests of the Exchange and capable of harming the Exchange, including its business reputation;
- to refrain, in order to prevent a conflict of interest, in the course of the Exchange's activities from taking actions that may cause property or other damage to the Exchange and/or trading participants;
- not to disclose or use for their own benefit or for the benefit of third parties information that has become known and constitutes a commercial and/or other legally protected secret of the Exchange, the list of which is determined by internal documents, as well as other information, access to which is restricted in accordance with the internal documents of the Exchange;
- perform other duties stipulated by this Regulation.

6. PROCEDURE FOR PREPARING A MEETING OF THE SECTION COUNCIL

6.1. Meetings of the Section Council shall be held as necessary.

Meetings of the Section Council may be held in the following forms:

- in-person (offline) - takes place in person in an equipped room;
- in absentia (online) - takes place remotely on the Internet on the "ZOOM platform or Skype or other resource, as well as by means of e-mail (by holding an absentee vote on the agenda);
- in a combined form - occurs through the simultaneous use of offline and online forms.

6.2. The decision on the form of the meeting shall be made by the Chairman of the Section Council or his/her deputy and shall be communicated to the members of the Section Council by sending a notice of the meeting by the Secretary of the Section Council in any convenient way for its members.

6.3. The notice of the meeting may be sent to the members of the Section Council (their representatives) by e-mail (if necessary) and shall contain:

- form of the meeting (in person, in absentia or combined);
- date, place, time of the meeting or, if the meeting is held in the form of absentee voting by e-mail, the date and time of the deadline for receiving opinions from the members of the Section Council on the issues to be resolved (from the possible voting options: “for”, “against”, “abstained”);
- items on the meeting agenda put to the vote;
- other information necessary for the meeting.

6.4. Together with the notice of the meeting, the members of the Section Council shall be sent the materials necessary for consideration of these issues (if any), and, in case of a meeting in absentia, also voting options containing draft resolutions on the issues put to the vote.

6.5. Meetings of the Section Council shall be convened by the Chairman of the Section Council (or his deputy) on his own initiative and/or at the request of the Exchange Committee, other body of the Exchange, or at the suggestion of at least three members of the Section Council.

6.6. The Chairman of the Section Council or his/her deputy shall have the right to refuse to convene a meeting of the Section Council if the issues do not relate to the tasks and functions specified in Section 2 hereof.

6.7. During the preparation for the meeting of the Section Council, the Secretary of the Section Council, on behalf of the Chairman of the Section Council, shall notify the Chairman of the Exchange Committee or the Exchange representative coordinating interaction with the Section Council, or the person acting as such, of proposals for the date, agenda and list of measures necessary for the meeting.

6.8. The Chairman of the Exchange Committee or the Exchange representative coordinating interaction with the Section Council, or a person acting as such, shall give instructions to the heads of the Exchange's structural units to take the necessary measures to prepare materials on the agenda.

6.9. Issues for consideration by the Section Council shall be submitted to the Secretary of the Section Council. All necessary materials shall be provided to the Secretary of the Section Council together with the proposals for agenda items.

On the basis of the questions received, the Secretary of the Section Council shall formulate and submit for approval to the Chairman of the Section Council the agenda of the meeting, taking into account the questions submitted to the Secretary by the Chairman of the Section Council.

The Secretary shall send to the members of the Section Council the notice of the meeting and the necessary materials (if any) no later than 1 business day before the date of the meeting of the Section Council.

6.10. If the Chairman of the Section Council decides to hold a meeting of the Section Council in

absentia, the agenda shall be supplemented with voting options and materials or documents necessary for decision-making (if any).

6.11. In case of necessity of immediate resolution of issues by the Section Council, the term for submission of the relevant notice with the necessary materials and documents established by clause 6.9. of this section of the Regulation may be reduced.

6.12. In the event of circumstances that make it impossible or difficult to hold a meeting of the Section Council, of which the members of the Section Council have been notified, the date of the meeting on the scheduled agenda may be postponed by the decision of the Chairman of the Section Council, and all members of the Section Council shall be additionally notified thereof.

7. PROCEDURE FOR HOLDING A MEETING OF THE SECTION COUNCIL

7.1. A meeting of the Section Council shall be deemed competent if at least half of its members participate in it. In case of early termination of powers of one or more members of the of the Section Council and until the re-election of the entire membership of the Section Council, the meetings of the Section Council shall be competent to resolve issues within its competence, provided that the number of members of the Section Council whose powers of representatives are valid is at least half of its members.

7.2. The Chairman of the Section Council shall organize meetings of the Section Council in accordance with the agenda of the meeting agreed by him/her.

7.3. At a meeting of the Section Council, with the consent of all present members of the Section Council, issues not previously included in the agenda of the meeting may be considered.

7.4. The following persons may be invited to attend meetings of the Section Council and participate in an advisory capacity (participate in the discussion of issues at meetings, without the right to vote), including, but not limited to:

- members of the Exchange's governing bodies
- employees of the Exchange, including those who prepared materials and documents on the issues proposed for consideration at the meeting;
- temporary representatives (as defined in clause 3.11. of the Regulation) - provided that an authorized representative of a member of the Section Council is present;
- other persons of a member of the Section Council authorized by the member of the Section Council to represent its interests on certain agenda items;
- representatives of the organizations specified in clauses 3.1. and 3.4. Regulation;
- other persons.

7.5. Each member of the Section Council shall have one vote at a meeting of the Section Council. A temporary representative shall have the right to vote only in the absence of an authorized

representative of a member of the Section Council.

In the event that a temporary representative and an authorized representative of a member of the Section Council from the same person simultaneously participate in a meeting of the Section Council, only the authorized representative of the member of the Section Council shall have the right to vote, and the temporary representative(s) shall have the right to an advisory vote.

7.6. Upon completion of consideration of each item on the agenda of the meeting of the Section Council, the chairman of the meeting of the Section Council shall announce the results of voting and announce the decision taken on the issue.

7.7. In the absence of a quorum for a meeting of the Section Council, the Chairman of the Section Council shall decide to hold a second meeting with the same agenda or to include the issues to be considered at the meeting that did not take place in the agenda of the next meeting of the Section Council.

7.8. Resolutions of the Section Council may be adopted without the personal presence of a representative of a member of the Section Council at a meeting by absentee voting (remote participation by telephone or video conference, or by e-mail). A representative of a member of the Section Council who participates in meetings of the Section Council by telephone or video conference or via e-mail shall be counted for determining the quorum for voting at such meeting. The decision taken at such meetings of the Section Council (including a meeting at which a member(s) participated in the meeting by telephone or video conference or via e-mail) shall be documented in writing in the minutes of the meeting.

7.9. A meeting of the Section Council or consideration of a particular issue by its decision may be recorded by technical means.

7.10. The minutes of the meeting of the Section Council shall be signed by the Chairman or the person presiding at the relevant meeting of the Section Council . Extracts/excerpts from the minutes of the meeting of the Section Council shall be drawn up by the Secretary of the Section Council.

8. PROCEDURE FOR DECISION-MAKING BY THE SECTION COUNCIL

8.1. Resolutions at a meeting of the Section Council shall be adopted by a simple majority of votes of its members present at the meeting.

8.2. When deciding on issues at a meeting of the Section Council, each member of the Section Council shall have one vote. Transfer of voting rights by a member of the Section Council to another person is not allowed. In the event of an equal distribution of votes of the members of the Section Council, the vote of the chairman of the meeting shall be decisive.

8.3. A member of the Section Council who is absent from a meeting of the Section Council shall have the right to submit his/her written opinion on the agenda of the meeting of the Section Council, which will be taken into account when determining the quorum and voting if the conditions set forth in clause 8.4. of this section of the Regulation are met.

8.4. In determining the presence of a quorum and the results of voting on an item on the agenda, a written opinion of a member of the Section Council who was not present at the meeting shall be taken into account if the following conditions are met:

- a written opinion on an item on the agenda is submitted prior to the meeting in the original or by e-mail with the original sent;
- a member of the Section Council has unequivocally defined his/her position on an agenda item by indicating in a written opinion one of the options for voting on the proposed draft resolution - "for", "against" or "abstained";
- the written opinion must be signed with the name and initials of the authorized (or temporary - in cases provided for by the Regulation) representative of the member of the Section Council.

A written opinion containing corrections and comments on the proposed draft resolution shall not be taken into account in determining the quorum and voting results. If amendments to the draft resolution are made at a meeting of the Section Council, the written opinion shall also not be taken into account when determining the quorum and voting results.

Written opinions are taken into account when determining the quorum and voting results for each item on the meeting agenda separately, which is reflected in the minutes of the meeting of the Section Council.

8.5. In the event that a meeting of the Section Council is held in absentia by means of an e-mail survey, the members of the Section Council shall, within one business day from the date of receipt of the notice (unless otherwise specified in the notice), inform about their opinion on the issue to be resolved, indicating one of the possible voting options "for", 'against', 'abstained'. If a member of the Section Council fails to respond within the specified period, such member shall be deemed to have "abstained" and this shall be noted in the minutes. Within the next business day after the date of receipt of the notice from the last member of the Section Council, all members of the Section Council shall be notified of the decision(s) made within the specified time limit.

8.6. When voting on items on the agenda, those votes shall be taken into account that express one of the possible voting options - "for", "against", "abstained".

9. MINUTES OF THE MEETING OF THE SECTION COUNCIL

9.1. The minutes of the meeting of the Section Council shall be drawn up by the Secretary of the Section Council within 10 (ten) working days from the date of its holding, in one copy and signed by

the Chairman or the person presiding at the relevant meeting of the Section Council.

9.2. The minutes of the meeting of the Section Council shall indicate:

- the form, place and time of the meeting of the Section Council;
- list of persons present at the meeting;
- the agenda of the meeting;
- issues put to the vote, proposals for the wording of resolutions and the results of voting on them;
- decisions made;
- the availability of written opinions of Section Council Members absent from the meeting, as well as the availability of opinions or recommendations of persons invited to the meeting of the Section Council.

9.3. The original minutes of the meetings of the Section Council shall be kept by the Secretary of the Section Council. Minutes of meetings shall be numbered in chronological order . Minutes and materials for the meeting of the Section Council shall be stored in the manner prescribed for documents containing information with restricted access.

9.4. Copies of the minutes of the meetings of the Section Council or extracts therefrom shall be signed by the Secretary of the Section Council and, upon order of the Chairman of the Section Council, may be transferred by the Secretary of the Section Council to the members of the Section Council, authorized bodies of the Exchange and interested structural units of the Exchange upon their written request, as well as to other interested persons as directed by the Chairman of the Section Council.

9.5. Copies of the minutes of the meetings of the Section Council shall be sent by the Secretary of the Section Council to the members of the Section Council in electronic form no later than 5 (five) business days from the date of their preparation, unless otherwise provided by the decision of the Section Council.

10. RESPONSIBILITY OF MEMBERS OF THE SECTION COUNCIL

10.1. The members of the Section Council shall be liable for non-performance or improper performance of their duties (including those of their representatives (authorized and temporary) and other persons in accordance with this Regulation) that caused losses to the Exchange and/or members of the Section Council and/or participants of exchange trades (auctions), in accordance with the current legislation of Ukraine and internal documents of the Exchange.

Annex No. 1
to the Regulation on the Section Council at the
commodity exchange - Ukrainian Energy Exchange
Limited Liability Company

Ukrainian Energy Exchange
Limited Liability Company

APPLICATION
on inclusion in the list of candidates for election
to the Section Council in the direction «_____» at the
commodity exchange - Ukrainian Energy Exchange Limited Liability Company

Please select_____
(full name of the legal entity and EDRPOU code)

to the membership of the Council of Sections at the commodity exchange - Ukrainian Energy Exchange Limited Liability Company in the direction «_____» and include

_____
(Full name, position)

to the composition of authorized representatives of the members of the Section Council at the commodity exchange - Ukrainian Energy Exchange Limited Liability Company in the direction «_____»

Contact information of the authorized representative:
Contact phone number: _____
Email address: _____
Position: _____
(Head of the organization or other authorized person)

_____/_____/
(Full name) (signature of a person authorized to sign documents)

«_____»_____20___

Annex No. 2
to the Regulation on the Section Council at the
commodity exchange - Ukrainian Energy Exchange
Limited Liability Company

Ukrainian Energy Exchange
Limited Liability Company

Consent to the processing of personal data

I, the undersigned, am the undersigned,

_____
(Full name)

passport_____
(series and number, date of issue, name of the issuing authority)

In accordance with the requirements of the Law of Ukraine "On Personal Data Protection" dated 01.06.2010 No. 2297-VI (hereinafter - the Law No. 2297), I confirm my consent to the processing of my personal data for the purpose of inclusion in the composition (list) of representatives of the members of the Council of Sections at the commodity exchange - Ukrainian Energy Exchange Limited Liability Company in the direction «_____» (hereinafter referred to as the Section Council), as well as to participate in the work of the Section Council / working group, etc. in accordance with the Regulation on the Section Council at the commodity exchange - Ukrainian Energy Exchange Limited Liability Company.

Personal data to which consent is given includes:
- identification data (last name, first name, patronymic);
- passport data, registration number of the taxpayer's account card (identification number);
- place of residence;
- information on employment and education;
- electronic identification data (e-mail address, telephone number) and others.

I provide Ukrainian Energy Exchange Limited Liability Company (hereinafter referred to as UEEX LLC) the right to perform all actions (operations) with my personal data, including collection, systematization, accumulation, storage, updating, use and distribution, depersonalization, and destruction of data. UEEX LLC has the right to process my personal data by entering it into the database, inclusion in the lists (registers) provided for in the documents regulating their maintenance, and transfer personal data to third parties.

Warned of liability for inaccurate information provided.

I confirm that I am familiarized with the provisions of the Law of Ukraine "On Personal Data Protection" No. 2297-VI dated 01.06.2010, and that my rights and obligations in the field of personal data protection have been explained to me.

signature:
Full name:_____Date of completion: «__»_____20__

Annex No. 3
to the Regulation on the Section Council at the
commodity exchange - Ukrainian Energy Exchange
Limited Liability Company

Ukrainian Energy Exchange
Limited Liability Company

Confidentiality obligations

I,_____,
(full name)
passport series_____№_____,
issued_____,
(by whom and when issued)
registered at the address:
_____, participating in the work of the Section Council at the commodity exchange - Ukrainian Energy Exchange Limited Liability Company in the direction «_____» (hereinafter referred to as the "Section Council") or in the work of a working group, committee, etc. established by it and within 3 years after participation in the last meeting of the said Section Council (Section Council Working Group), **I undertake to:**

1. Use information that constitutes commercial and other legally protected secrets of the Ukrainian Energy Exchange Limited Liability Company (hereinafter referred to as UEEX LLC), including insider information, information provided by participants of exchange trades (auctions) in accordance with the Rules of UEEX LLC and other confidential information to which I have gained access, only to fulfill my duties in connection with participation in the work of the Section Council, in meetings of the Section Council in the interests of UEEX LLC, and not to use it for the purpose of obtaining benefits for myself or in the interests of third parties.

2. Ensure the safety, not to provide or disseminate in any way without permission the information constituting commercial and other legally protected secrets of UEEX LLC, to which I am provided access or which becomes known to me.

3. Not to take any actions to familiarize myself with information constituting commercial and other legally protected secrets of UEEX LLC, except for the information to which I have received access in connection with my participation in the work of the Section Council and/or in the meetings of the Section Council.

4. Do not copy in any form or make extracts from documents containing information that constitutes commercial and other legally protected secrets of UEEX LLC.

5. Immediately report the information to the Chairman or Secretary of the Section Council:

- on the loss of material data carriers containing information constituting commercial and other legally protected secrets of UEEX LLC;
- attempts to obtain such information from third parties.

I have been warned of the liability provided for by the current legislation of Ukraine for non-compliance with the confidentiality of information constituting commercial and other legally protected secrets that became known to me in connection with my participation in the work of the Section Council and/or in the meetings of the Section Council.

I am familiarized with the List of information constituting commercial and other legally protected secrets of UEEX LLC. "_____"_____20___ _____
(signature, Full name)

Annex No. 4
to the Regulation on the Section Council at the
commodity exchange - Ukrainian Energy Exchange
Limited Liability Company

Ukrainian Energy Exchange
Limited Liability Company

APPLICATION
on temporary representation
in the meetings of the Section Council in the direction «_____» at the commodity exchange - Ukrainian Energy Exchange Limited Liability Company

For the period (*you can optionally specify the period*) of inability to ensure participation _____
(*full name of the authorized representative of the member of the Section Council)* in the meetings of the Section Council at the commodity exchange - Ukrainian Energy Exchange Limited Liability Company in the direction «_____», _____*(the name of the person specified in sub-clauses. 3.1,. 3.4. "Regulation on the Section Council at the Commodity Exchange - Ukrainian Energy Exchange Limited Liability Company»)* the name of the person specified in sub-clauses. 3.1,. 3.4. "Regulation on the Section Council at the Commodity Exchange - Ukrainian Energy Exchange Limited Liability Company «_____» and performing all necessary actions specified in the Regulation on the Section Council at the commodity exchange - Ukrainian Energy Exchange Limited Liability Company: _____.
(*the name of the temporary representative, his/her passport data and details of the document (power of attorney) on the basis of which the interests are represented shall be indicated*).

Contact information of the temporary representative:

Contact phone number: _____
Email address: _____
Position: _____

_____/_____/
(full name) (signature of a person authorized to sign documents)

«_____»_____20___